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SECURITY INFORMATION

20 May 1953

MEMORANDUM FOR: Chief, Classification and  
Wage Administration Division

SUBJECT: Change in EE Division Headquarters T/O

1. It is requested that the following change in the EE Division Headquarters T/O be authorized:

EE [REDACTED] 25X1A

From: Messenger, CPC-110-3-14  
To: Clerk-Courier, GS-301-3

25X1A

2. This request is based upon the fact that while the EE Division had originally requested the allocation of a Messenger position in the [REDACTED] time has proven that this Section requires a small amount of delivery and pick-up service. As a result the day-to-day duties of this position do not require the services of a full time Messenger.

3. The proposed position will include a variety of clerical duties, in addition to special courier deliveries. It is our firm belief that the nature of these clerical duties will be such as would preclude their performance by a person classified in the Crafts, Protective, and Custodial Schedule.

[REDACTED]  
EE/ADMIN

25X1A9a

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